

# Lodging Reservation Form

FOR MN CITY/COUNTY MANAGERS ASSOCIATION  
MAY 5-7, 2010

## PERSONAL INFORMATION

Name \_\_\_\_\_

Jurisdiction \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Day Phone \_\_\_\_\_

E-mail \_\_\_\_\_

All confirmations will be sent via e-mail. (Please be legible.)

## PACKAGE DESCRIPTIONS & RATES

### Meeting Only Package

- Wednesday, dinner only: \$49.18
- Thursday Full Day Meeting Rate: \$112.24 per person  
(includes breaks, breakfast, lunch and dinner)
- Friday Half Day Meeting Rate: \$49.18 per person  
(includes breaks, breakfast and lunch)

### Lodging Package (Single Bedroom/Bathroom):

- Single Occupancy - \$232.05 per person, per night
- Double Occupancy - \$187.91 per person, per night

The above rates include lodging, meals (starting with dinner on the night of arrival and ending with lunch of the day of departure), meeting space and use of resort amenities.

**Nights Needed:** (check all that apply)  Wednesday  Thursday

**Preferred Unit #** (if available): \_\_\_\_\_

Note: Rooms may be in a multiple bedroom unit. All rates are inclusive of an 18% Service Charge and a 6.875% State Sales Tax.

Additional Nights Requested \_\_\_\_\_  
(Night Rate of \$175.29 per night, room only — based on availability.)

For your safety and security, Grand View will not assign room-mates. If the 2<sup>nd</sup> occupant is not indicated (or no form is received by the deadline date), we will assign a single room.

### UNIT SHARING REQUEST:

Unit Sharing Request. Indicate desired roommate(s) and send forms in together. Each roommate must complete a separate form.  
Name(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## ADDITIONAL INFORMATION and COMMITTEE SUGGESTIONS

### Mini-Lodge Sharing: (Multiple Bedroom/Bathroom units)

Registrants are often unaware that mini-lodges have 2, 3 or 4 separate bedrooms/bathrooms available to accommodate parties requesting a Single Bedroom/Bathroom lodging package. This means that many bedrooms have been left empty.

### Please consider one of these two options:

- A. Organize your own group to share a mini-lodge. Each party would have their own bedroom/bathroom
- B. Allow Grand View Lodge to assign other managers to their own bedroom/bathroom within the lodge.

**For Option A:** Please list all participants sharing the mini-lodge. All forms must be submitted together. Each registrant must complete a separate form.

Name(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**For Option B:** Please sign and acknowledge the following statement: I hereby allow Grand View Lodge to assign other managers to other empty bedroom/bathroom units within my mini-lodge.

Signature \_\_\_\_\_

Please note any special needs requests for lodging or meals: (i.e., handicap accessibility or dietary requests)

\_\_\_\_\_  
\_\_\_\_\_

## PAYMENT INFORMATION

Purchase Order # \_\_\_\_\_  
(if applicable)

Check payable to Grand View Lodge

Credit Card (Card will be charged upon receipt of form.)  
 Visa  MasterCard  Discover  AmerExp

Card # \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Please charge full amount of package upon receipt of form or full payment is enclosed.